



## COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government advancing quality of life”

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** March 15, 2023  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 20, 2023



<b>Monday</b> <b>March 20, 2023</b>	No Scheduled County Meetings		
<b>Tuesday</b> <b>March 21, 2023</b>	No Scheduled County Meetings		
<b>Wednesday</b> <b>March 22, 2023</b>	Sheriff’s Civil Service Commission	8:00 a.m.	Sheriff’s Office 411 S. Center Ave, Jefferson
	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Videoconference
<b>Thursday</b> <b>March 23, 2023</b>	Community Action Coalition	6:00 p.m.	TBD
<b>Friday</b> <b>March 24, 2023</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
<b>Saturday</b> <b>March 25, 2023</b>	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 Taft St, Palmyra
<b>Sunday</b> <b>March 26, 2023</b>	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Office of the Sheriff - Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Donald C. Hunter, Chief Deputy**

Brian Olson ★  
Administrative Captain

Travis Maze ★  
Patrol Captain

Margareta Gray  
Jail Captain

## AGENDA

**SHERIFF'S CIVIL SERVICE COMMISSION**  
**JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM**  
**411 S. CENTER AVENUE**  
**JEFFERSON, WI 53549**

**Wednesday, March 22, 2023 @ 8:00 A.M.**

**CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
  - 8:00 a.m. – 8:15 a.m. – Briefing on Candidates
  - 8:15 a.m. – 9:00 a.m. – Candidate
  - 9:00 a.m. – 9:45 a.m. – Candidate
  - 9:45 a.m. – 10:30 a.m. – Candidate
  - 10:30 a.m. – 11:15 a.m. – Candidate
  - 11:15 a.m. – 12:00 p.m. – Candidate
  - 12:00 p.m. – 12:45 p.m. – Candidate
  - 12:45 p.m. – 1:00 p.m. – Scoring of candidates
7. Reconvene in open session for action on closed session if necessary.
8. Adjourn

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**AGENDA**  
**JEFFERSON COUNTY**  
**COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Via ZOOM Meeting ID# 879 2366 2949

**Wednesday, March 22, 2022 at 12:00 noon**

***Committee Members***

*Bennett J. Brantmeier*  
Circuit Court Judge

*Dwayne Morris*  
County Board Supervisor

*Monica Hall*  
District Attorney

*Paul Milbrath*  
Sheriff

*Cindy Hamre Incha*  
Clerk of Circuit Court

*Emily McFarland*  
Mayor – City of Watertown

*Amber Rumpf*  
Public Defender's Office

*Sarah Rogge*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Brent Ruehlow*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Pamela Waters*  
Literacy Council Executive Director

*Alan Richter*  
Chiefs & Sheriff Assn. Representative

*Barbara LeDuc*  
President/CEO-Opportunities, Inc.

*Elizabeth Chilsen*  
Health Department Director

*Kendall Wick*  
Child Support Agency Representative

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from the January 25, 2023, meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. 2023 CJCC Presenters
  - Volunteer to secure speaker for May 24, 2023
7. Report from CJCC/Treatment Coordinator (Holler).
8. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Liz Reinke)
9. Treatment Court Record Keeping Update (Hamre Incha)
10. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Mary Sweeney)
11. Report on Recidivism (CCAP). (Sweeney)
12. Update on Recidivism Council. (Waters)
13. Update on monthly jail data. (JESO)
14. Update on Opioid Litigation.
15. Future regular CJCC meeting dates:

May 24, 2023	12:00 noon
July 26, 2023	12:00 noon

Future subcommittee meeting dates:

TBD
TBD
15. Future agenda items. ( ½ Business / ½ Speakers)
16. Adjourn.

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# LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## AGENDA

Jefferson County Highway Department

1425 S. Wisconsin Dr.

Jefferson, WI 53549

March 24<sup>th</sup>, 2023 @ 8:30 a.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/6019591468?pwd=R1g5Zy9TTkRJTfBKWW91bFBjVEJFdz09>

Meeting ID: 942 2132 7017

Passcode: Law

Dial by your location: +1 312 626 6799 US (Chicago)

**DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Introduction of Policy Oversight Department Heads (Medical Examiner)
5. Approval of the agenda
6. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Approval of the February 24, 2023 meeting minutes
8. Communications
9. Grants – Update of ongoing or new grants
10. Discussion and possible action on sending to the County Board a Recognition of jail staff lifesaving efforts
11. Proclamation of Public Safety Telecommunications Week – April 9 – 15, 2023
12. Proclamation of Law Enforcement Memorial Day – May 15, 2023
13. Report from the Sheriff
14. Update on Communications Project
15. Review monthly bills and financial items (January & February) and Report on the budget
16. Review monthly jail and patrol activity reports
17. Discussion and possible action on approving jail assessment fund purchases
18. Discussion on potential items for the April 28, 2023 meeting agenda (Emergency Management)
19. Adjourn

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**LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT**

**SPECIAL MEETING / 2<sup>nd</sup> Quarterly Meeting**

**Village Hall  
100 W. Taft Street  
Palmyra, WI**

**March 25, 2023 10:00 A.M.**

*Board Members: Carol Dixon, Chairperson; Jody Deichl, Secretary; Debby Bartolerio, Treasurer; John Kannard, County Board Representative; Kathy Weiss, Village of Palmyra Representative*

- Call to order (Carol)
- Reading of Minutes for February 4, 2023 (Jody)
- Treasurer's Report (Debby)
- Weed Harvesting Update (Joe)
- Chemical Treatment Report (Kristi)
- Water Level Update (Carol)
- 2023-2027 Aquatic Plant Management Plan (Marisa)
- Vote on '23-'24 Aquatic Plant Management Plan
- Vote on '23-'24 Winter Drawdown
- Beaver Trapping Update
- Open Forum
- Next Meeting Date
- Adjournment